



2019 Farmers Market Vendor Application

Hot Foods (On-Site Dining)

Your Name _____
 Business Name _____
 Reimbursement checks are payable to whom? _____
 Mailing Address _____ City _____ Zip _____
 Business Location (if not mailing address) _____
 E-Mail _____
 Cell Phone _____ Business Phone _____
 How do we reach you quickly? E-Mail Cell Phone Business Phone
 Emergency Contact _____ Phone _____
 Website/Facebook _____
 May we list you (including photos) on the market website and Facebook page? Yes No

Vendor fee (choose one)

- Pre-pay, full-time (25 markets): # of booths requested ____ x \$250 = \$_____
 - Pre-pay, part-time: # of market dates reserved below ____ x \$15 = \$_____
 - Daily rate, \$20 paid prior to 3 p.m. each market day.
- Daily vendor applications must be received one week prior to your first market.*

Pre-payment method

- Check #_____ Cash App (\$SouthLansing) Credit Card (call office to process) Cash
- Pre-paid vendor fees and applications are due by April 26, 2019. Nonrefundable.***

If we are unable to approve your application at this time, would you like to be placed on our call list for daily vendors? Yes No

Reserve Dates

Full-time vendors: please ~~CROSS OFF~~ dates you are unable to attend.

Part-time vendors: please mark (X) dates you wish to attend.

___ May 2	___ June 6	___ July 11	___ Aug 1	___ Sept 5	___ Oct 3
___ May 9	___ June 13	___ July 18	___ Aug 8	___ Sept 12	___ Oct 10
___ May 16	___ June 20	___ July 25	___ Aug 15	___ Sept 19	___ Oct 17
___ May 23	___ June 27		___ Aug 22	___ Sept 26	___ Oct 24
___ May 30			___ Aug 29		

Once approved, vendors are expected to attend every market indicated on this application.

Menu Items

Please provide a detailed list of all menu items **PREPARED BY YOU** that you plan to sell at the market. These are foods intended for on-site consumption and may NOT be purchased with SNAP benefits.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Do you require electricity? Yes No **(See Market Policies & Procedures, VI.H)**

Are any ingredients in your menu items grown by you or procured from local growers?

Yes No If yes, please list the ingredient(s) and the grower(s) below:

Are any ingredients in your menu items organic?

Yes No If yes, please list the ingredients below:

Do you wish to sell any menu items NOT prepared by you?

Yes No If yes, please list those items below:

Do you wish to sell any non-food items at your booth?

Yes No If yes, please list those items here:

Do any of your menu items meet the following dietary restrictions? If yes, please circle all that apply: sugar-free, gluten-free, dairy-free, vegan, other _____

License/Insurance/Certification

Are you required to be licensed by the State of Michigan?

Yes No If yes, please attach a copy of current license(s).

Are you required to be inspected and certified by the Ingham County Health Department?

Yes No If yes, please attach a copy of current certification(s)

Do you carry general and/or product liability insurance for this business?

Yes No If yes, please attach a copy of current insurance certificate(s).

Waiver of Liability

By my signature below, I hereby waive all claims and release, indemnify and hold harmless the South Lansing Community Development Association, its employees, interns, volunteers, board members, and funders from any and all legal and financial liability for injury, property damage, financial or other loss suffered or caused by me, my employees, and/or volunteers in association with my participation as a vendor at the South Lansing Farmers Market. This waiver and release applies to all current and future causes of action by me or on my behalf by family members, heirs, and assigns.

Please initial all of the following before signing below.

_____ I have read, understand, and agree to abide by the Waiver of Liability.

_____ I have read, understand, and agree to abide by the 2019 Farmers Market Policies & Procedures.

_____ I certify that I prepare most, if not all, menu items to be sold at my booth each day.

Signed: _____ Date: _____

Printed Name: _____

Please return completed Application to:

Kathy Tobe, Manager
South Lansing Farmers Market
800 W. Barnes Ave.
Lansing, MI 48910
(517) 374-5700
market@southlansing.org